



## Measures to prevent COVID-19 infection at the Annual General Meeting of Shareholders for 2020

As a result of the current situation of the Coronavirus Disease 2019 (COVID-19) outbreak, the Company is deeply concerned by the situation and to support the measures of the Department of Disease Control regarding the risk of COVID-19 infection. The following measures are put in place for the Annual General Meeting of Shareholders Year 2020.

(1) Shareholders who are at risk, those who are turning from high-risk countries indicated in the notice of the Ministry of Public Health, namely, China, Hong Kong, Macau, South Korea, Iran and other territories defined as disease infected zone or those who have respiratory illnesses, fever, cough or breathing difficulties, shall give proxy by assigning anyone or independent director of the Company to attend the meeting and vote on his/her behalf. Please send the Proxy Form to the following address within 22<sup>nd</sup> April 2020.

**Company Secretary**

**Thai Agro Energy Public Company Limited**

888/114 Mahatun Plaza Bldg., 11<sup>th</sup> Floor,

Ploenchit Rd., Lumpini, Pathumwan, Bangkok 10330

(2) The Company will set up a screening point with equipments at the front area of the meeting room to check every attendee's body temperature. Should any attendee is found with temperature of 37.5 degrees Celsius or higher or showing any suspected symptoms, the Company reserved the right not to permit the person to enter the meeting room. The shareholder will be able to grant proxy to other persons or an independent director of the Company to attend the meeting on his/her behalf.

(3) Should you have any questions, the Company has provided the opportunity for shareholders to express their comment or submit questions related to the agendas of the Annual General Meeting of Shareholders 2020 in advance by 20<sup>th</sup> April 2020 via the following channels:

(3.1) Email: [prapatsorn.k@thaiagroenergy.com](mailto:prapatsorn.k@thaiagroenergy.com)

(3.2) Fax: +66 2 627 3889, Attn: Company Secretary

(3.3) Post: Company Secretary, Thai Agro Energy Public Company Limited

888/114 Mahatun Plaza Bldg., 11<sup>th</sup> Floor, Ploenchit Rd., Lumpini,

Pathumwan, Bangkok 10330

The Company will collect all the comments and questions and propose to the Board of Directors to answer the questions on the day of the Annual General Meeting of Shareholders.

Your cooperation would be most appreciated and would greatly benefit the implementation of preventive measures against the spread of COVID-19. The Company hereby reserves the right to change or add the screening measures or take any other actions as deemed necessary or appropriate.